

Executive Officer Healesville Living and Learning Centre

Applicant information

Applications close Wednesday January 8th 2020 and should be addressed to the Chairperson at email: secretary@hllc.org.au or sent to 1 Badger Creek Road, Healesville 3777.

Phone enquiries: 5962 5982

Key selection criteria

- Qualification in a relevant industry area
- Demonstrated experience in leading a not for profit organisation
 - Ability to demonstrate a high level of effective team management
 - Time management skills and ability to meet deadlines
 - Experience working with a voluntary committee of governance
- Proven sound financial management experience
- Ability to work with community members, partners, stakeholders and funding bodies.
- Project development and delivery experience
 - Include funding and grant writing successes
- Knowledge and experience of relevant legislation and compliance
- What difference could HLLC Inc make to the community and the lives of its members, under your leadership?