



### Program Proposal Sheet

#### Tutor Details:

Tutor Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Suburb: \_\_\_\_\_

Business phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_

### Planning Details

**Course Description:** *(Please be advised that the Centre reserves the right to alter course description and information for marketing purposes.)*

#### Tutor will supply:

What is the anticipated **cost to students:** \$ \_\_\_\_\_

**Students to supply:** *(Please attach a materials list)*

Commencement Date: \_\_\_\_\_ Completion date: \_\_\_\_\_

Available Days per week: \_\_\_\_\_

Available times per week: \_\_\_\_\_

Number of classes: \_\_\_\_\_ Number of hours: \_\_\_\_\_

Class numbers:      Minimum: \_\_\_\_\_      Maximum: \_\_\_\_\_

*\* Please attach the following information as required: course outline, resume and relevant qualifications.*