



2.2 Trainer Handbook Policy

The Healesville Living and Learning Centre aims to assist all trainers to understand the operations and facilities of the HLLC so that the relationship between the trainer and the organisation is mutually beneficial and unnecessary problems are averted.

The Trainer Handbook will be produced by the administration staff and given to each trainer at the time of their induction, and as each update is published. A copy will be available on our website.

Any suggestions for additions will be welcomed.