



1.3 Guiding Principles of HLLC

Vision

To be the best.

Mission Statement

To provide quality adult education and learning to the community.

Values

We aim to practice and promote:

- Respect for each other's individuality.
- Respect for the natural environment.
- Inclusiveness for all.
- Awareness of and responsiveness to each other's needs.
- Excellence.

Procedure

1. The Committee of Management will meet once a year or at the request of the Chairperson, Centre members or Chief Executive Officer to review the Centre's guiding principles.
2. Strategic Planning will be undertaken every three years and include staff and committee members.
3. Plans will be developed with the Centre's values as a basis and intricate part of its operation and forward planning.
4. Current Strategic Plans will be reviewed every six months.
5. Staff and committee of management members will conduct themselves at all times in respect of the organisation's values.

Signed _____

Date _____

Position _____

On behalf of the Committee of Management